

JOB DESCRIPTION

Youth Worker

Function:

The Youth Worker will develop and execute a plan alongside the Executive Director and other team members to form a Youth Council for the organization. They will support and facilitate meetings and planned activities of the Council. The purpose of the council will be to do outreach, engagement and capacity building for leadership with disabled youth in schools, and to provide feedback to the Board of Directors.

Organizational Relationships:

The Youth Worker reports to the Executive Director, and works with other staff and volunteers.

Organizational Background:

Established in 2014 and incorporated in 2018, the BCEEAccess Society is an organization of families of children and youth with disabilities and complex learners. We champion and support children and youth who have disabilities and who are complex learners to reach their full potential in BC education, and in all aspects of their lives. This is achieved through supporting families, sharing information, providing education to families, allies, professionals and students, providing community engagement and awareness, and other activities to promote equitable access to education and inclusion for all. We run a well respected annual parent/guardian advocacy conference, bringing together families, self-advocates, educators and allies of children and youth with disabilities. We also do research into the exclusion of students with disabilities from school and community, and other disability issues impacting children and youth. We advocate to local and provincial governments on behalf of families to improve accessibility in all aspects of the lives of children and youth with disabilities.

You can learn more about us on our website bcedaccess.com.

Duties and Responsibilities

During their 8 week term, the Youth Worker will develop and execute a plan alongside the Executive Director and other team members to form a Youth Council for the organization. The purpose of the council will be to do outreach, engagement and capacity building for leadership with disabled youth in schools, and to provide feedback to the Board of Directors.

Duties will include:

- Provide program support and administration
- Assist Executive Director/team members with program development and planning
- Youth recruitment, development and support
- Assist with recruitment, development and support

Qualifications

Required:



- Demonstrated experience in working with youth
- Demonstrated skills in use and collaboration in Word, Excel, Powerpoint, Google Suite
- Comfort collaborating within a larger team
- Criminal record check required
- Understanding of how to create and execute an action plan
- Ability to work remotely and unsupervised
- Possess excellent organizational and communication skills

Other Useful Skills and Experience:

- Skills and experience as a group facilitator in person and/or online
- Experience coordinating, facilitating and evaluating group programs/events for youth
- Skills and experience delivering/supporting a structured program to youth
- Previous experience with advocacy for students with disabilities
- Lived-experience with BC schools
- Knowledge of education, disabilities, human rights, social justice
- Political science, marketing, business
- Event planning/volunteering/nonprofit experience

Job Type: Contract, 8 week duration

Anticipated Start Date: June 11, 2022

Pay: \$17.20 per hour

Hours: 30 hours per week

Location: Supervised telecommuting (online)

How to apply

This position is made available through funding from the Government of Canada. Canada Summer Jobs is an initiative of the Youth Employment and Skills Strategy, which, “aims to provide flexible and holistic services to help all young Canadians develop the skills and gain paid work experience to successfully transition into the labour market”. To be eligible for a Summer Job position with BCEdAccess Society applicants must be between 15-30 years old.

BCEdAccess is committed to being an inclusive, equitable and accessible employer. We want everyone in our organization to feel valued and welcome. Pursuant to Section 42 of the BC Human Rights code, preference in this job posting will be given to candidates who are disabled, Indigenous, Black and People of Colour, LGBTQ2S+, or from other protected classes. Candidates from these groups who wish to qualify for preferential consideration must self-identify, and if you need accommodation in any or all aspects of the selection process, just let us know. Self-identification information will be kept confidential to the hiring committee and discarded after the hiring process is complete.

Interested candidates are asked to forward their resume and cover letter stating the job title in the subject line to info@bcdedaccess.com. You may also include a sample of writing or portfolio if you believe it is applicable.

While we appreciate all applications, we can only contact those individuals selected for interviews.