

JOB DESCRIPTION

Education Researcher

Function:

The Education Researcher works as a member of the team to collect and report out on data for BCEdAccess, from writing and running surveys to assisting with advocacy.

Organizational Relationships:

The Education Researcher reports to the Executive Director and may also work with other staff and volunteers.

Organizational Background:

Established in 2014 and incorporated in 2018, the BCEdAccess Society is an organization of families of children and youth with disabilities and complex learners. We champion and support children and youth who have disabilities and who are complex learners to reach their full potential in BC education, and in all aspects of their lives. This is achieved through supporting families, sharing information, providing education to families, allies, professionals and students, providing community engagement and awareness, and other activities to promote equitable access to education and inclusion for all. We run a well respected annual parent/guardian advocacy conference, bringing together families, self-advocates, educators and allies of children and youth with disabilities. We also do research into the exclusion of students with disabilities from school and community, and other disability issues impacting children and youth. We advocate to local and provincial governments on behalf of families to improve accessibility in all aspects of the lives of children and youth with disabilities.

You can learn more about us on our website bcedaccess.com.

Duties and Responsibilities:

The main focus for the Education Researcher over the 8 week term will be an update to our Exclusion Tracker survey and program. The Education Researcher may also assist in survey writing, releases and report writing, working with partner organisations and the team to execute advocacy projects. Some other projects could include:

- Improving internal policy and terms
- Initiating research projects
- Liaison relationships with partner organisations
- Assisting in other areas as necessary

Qualifications

Required:

- Demonstrated applied skills in Word, Excel, Powerpoint, Google Suite
- Comfort collaborating within a larger team
- Ability to work remotely and unsupervised



- Possess excellent organisational and communication skills

Other Useful Skills and Experience:

- Previous experience with reports and surveys
- Previous experience in proofreading
- Skilled in writing (please provide a writing sample)
- Knowledge of education, disabilities, human rights, social justice
- Political science, marketing, business
- Volunteering/nonprofit experience
- Communications/marketing/public relations experience

Job Type: Contract, 8 week duration

Pay: \$18.20 per hour

Hours: 30 hours per week

Anticipated Start Date: May 9, 2022

Location: Supervised telecommuting (online)

How to apply

This position is made available through funding from the Government of Canada. Canada Summer Jobs is an initiative of the Youth Employment and Skills Strategy, which, “aims to provide flexible and holistic services to help all young Canadians develop the skills and gain paid work experience to successfully transition into the labour market”. To be eligible for a Summer Job position with BCEdAccess Society applicants must be between 15-30 years old.

BCEdAccess is committed to being an inclusive, equitable and accessible employer. We want everyone in our organization to feel valued and welcome. Pursuant to Section 42 of the BC Human Rights code, preference in this job posting will be given to candidates who are disabled, Indigenous, Black and People of Colour, LGBTQ2S+, or from other protected classes. Candidates from these groups who wish to qualify for preferential consideration must self-identify, and if you need accommodation in any or all aspects of the selection process, just let us know. Self-identification information will be kept confidential to the hiring committee and discarded after the hiring process is complete.

Interested candidates are asked to forward their resume and cover letter stating the job title in the subject line to info@bcdedaccess.com. You may also include a sample of writing or portfolio if you believe it is applicable.

While we appreciate all applications, we can only contact those individuals selected for interviews.